



# TECHNICAL TRAINING COURSES

boston:college 

## TECHNICAL TRAINING COURSES

The growing demand for Boston College's Technical Training is a positive reflection on both the aspirations of regional businesses and the quality of the provision offered by the College.

### INTERESTED?

Call the Employer Engagement Team  
01205 313242

## WE WORK WITH YOU TO...

### IDENTIFY YOUR NEEDS

We take time to understand your business, people and culture to achieve success from the outset.

### DESIGN THE RIGHT COURSE TAILORED TO YOUR BUSINESS

We take into account your business, culture, available time and budget.

### DELIVER THE TRAINING/ SOLUTION

Our experienced lecturers will deliver training when and where suits you best.

### EVALUATE THAT YOUR BUSINESS OBJECTIVES HAVE BEEN MET

We measure results against success to ensure the training met your needs.

### FOLLOW UP WITH FURTHER DEVELOPMENT

We will keep you informed of relevant and upcoming training programmes.

## THE MANAGEMENT TRAINING COURSES WE OFFER:

- Emergency First Aid in the Workplace
- IOSH Managing Safely
- NEBOSH General Certificate
- Abrasive Wheels Safety
- Food Safety in Catering HABC Award
- PAT Testing Certificate for In-Service Inspections and Testing of Electrical Equipment (City & Guilds 2377-22/-32)
- 18th Edition (City & Guilds 2382-18)
- Health and Safety in a Construction Environment (CSCS)
- Personal Licence Holders HABC Award
- Door Supervision HABC Award (SIA)

### BOOKING A PLACE IS EASY

To book a place, or if you have any queries, please contact the Employer Engagement Team.

📞 01205 313242 ✉️ [employers@boston.ac.uk](mailto:employers@boston.ac.uk)



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## EMERGENCY FIRST AID IN THE WORKPLACE

**PRICE:**

**£65**  
per person



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This Level 3 course will provide you with the skills and knowledge to take on responsibilities of a First Aider in the workplace. The qualification also covers first aid skills in CPR and the use of an AED.

### Delivery:

One day course delivered in Boston or Spalding.

### Units covered:

▶ Defining first aid	▶ Principles of resuscitation
▶ Responsibilities of the emergency first aider	▶ Disorders of respiration
▶ Action in an emergency	▶ Disorders of the circulation
▶ Primary and secondary assessments	▶ Wounds and bleeding
▶ Breathing and circulation	▶ Other conditions

**PRICE:**

**£575**  
per person



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## IOSH MANAGING SAFELY

This Institute of Occupational Safety and Health (IOSH) course meets the safety and health training needs of the non-expert. It is a practical course which is designed to help supervisors, line managers and senior managers meet their health and safety obligations.

### Delivery:

Three day course.

### Units covered:

- ▶ Introduction to managing safely
- ▶ Assessing and controlling risks
- ▶ Understanding your responsibilities
- ▶ Identifying hazards
- ▶ Investigating accidents and incidents
- ▶ Measuring performance
- ▶ Protecting our environment

**A one hour assessment must be completed and passed to secure the qualification.**



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# NEBOSH NATIONAL GENERAL CERTIFICATE

## PRICE:

**£1250**  
per person

## INTERESTED?

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Management of health and safety in the workplace is not only a legal obligation but also a moral imperative, it also makes good business sense. NEBOSH is a National Certificate in Occupational Safety and Health. This course is designed to help those with lead role health and safety responsibilities within a business or organisation. It enables managers, supervisors and employee representatives, to carry out their duties at work more effectively and helps them protect the organisations for which they work.

## Delivery:

13 full day sessions centered on nationally set exam dates. One further day to sit the exam.

The NEBOSH National General Certificate is a significant qualification which benefits from attending tutor-led delivery. It consists of three units, each separately assessed:

▶ Unit NGC1 Management of Health and Safety (45% pass mark)

▶ Unit GC2 Controlling Workplace Hazards (45% pass mark)

▶ Unit GC3 Health and Safety Practical Application (60 % pass mark)

## Price:

**£95**  
per person

## INTERESTED?

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# ABRASIVE WHEELS SAFETY

This course complies with the Provision and Use of Work Equipment Regulations (PUWER): Safety in Use of Abrasive Wheels. You will study the approved advisory literature relating to the mounting of abrasive wheels, hazards arising from the use of abrasive wheels and precautions which should be observed.

## Delivery:

One day course delivered in Boston and Spalding.

## Units covered:

- ▶ Observation of hazards which arise from the use of abrasive wheels and precautions
- ▶ Methods of marking abrasive wheels as to type and speed
- ▶ Methods of inspecting and testing abrasive wheels to check for damage
- ▶ The functions of all components used with abrasive wheels
- ▶ The correct method of dressing an abrasive wheel
- ▶ Adjustments to the rest of an abrasive wheel
- ▶ The requirements of The Abrasive Wheels Regulations 1970, which has now been superseded by the PUWER Act 1998

**This course contains both theory and practical elements and you will be required to bring protective clothing along with you.**



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**PRICE:****£78**

per person



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## FOOD SAFETY IN CATERING HABC AWARD

This short course is aimed at caterers and other food handlers and will involve learning about food safety in the storage, preparation, cooking, service and handling of food. The topics are regarded by the Foods Standards Agency as being important to maintaining good practice.

### Delivery:

One day course delivered in Boston and Spalding.

### Units covered:

- ▶ Common food hygiene terminology
- ▶ Food law and legislation
- ▶ Prevention and control of contamination
- ▶ Food storage and preservation
- ▶ The importance of personal hygiene
- ▶ Keeping premises and equipment clean



## PAT TESTING CERTIFICATE FOR IN-SERVICE INSPECTIONS AND TESTING OF ELECTRICAL EQUIPMENT (CITY AND GUILDS 2377-22-32)

**PRICE:****£445**

per person

**INTERESTED?**

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This Level 3 course covers key factors relating to the management, inspection and testing of electrical equipment maintenance. Please note, it has been upgraded to a Level 3 Certificate, meaning you should be a practising electrician or hold a Level 2 electrical qualification before undertaking this course (this can be the old City and Guilds 2360 part 1 or the current City and Guilds 2330 Level 2).

### Delivery:

Three day course in Boston or Spalding

### Units covered:

- ▶ **Unit 200** - Inspection and Testing of Electrical Equipment (officially known as 2377-12).
- ▶ **Unit 100** - Management of Electrical Equipment Maintenance (officially known as the 2377-11). This exam can only be taken upon passing unit 200.



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# 18<sup>TH</sup> EDITION (CITY AND GUILDS 2382-18)

Replacing the 17th edition course as of July 2018 it will be a requirement after 31st December 2018 for all electrical installations to comply with BS 7671:2018. This City and Guilds Level 3 qualification is primarily aimed at practising electricians with relevant experience and other allied professionals. For example, surveyors, consultants and other trades needing to update and enhance their understanding of the IET Wiring Regulations.

### Delivery:

Four day course plus, including a two hour online exam.

### Units covered:

- ▶ Reviewing the scope
- ▶ Object and fundamental principles of BS7671: 2018
- ▶ Electrical definitions
- ▶ Protection requirements for electrical safety
- ▶ Selecting and erection of equipment
- ▶ Electrical inspection and testing
- ▶ Using BS7671: 2018 appendices
- ▶ Energy efficiency
- ▶ Protection against fire - installation of arc fault detection devices
- ▶ Protection against transient over voltage

**PRICE:**

**£510**  
per person

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# HEALTH AND SAFETY IN A CONSTRUCTION ENVIRONMENT (CSCS)

**PRICE:**

**£135**  
per person

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This qualification is aimed at anyone who wishes to apply for the Construction Skills Certification Scheme (CSCS) Green Card, which allows access to construction sites in the UK. The CSCS Green Card is intended for those working in labouring occupations only. After completing this course and exam, you will also need to successfully undertake the CITB Environmental exam to apply for your CSCS Green Card.

### Delivery:

Four evening sessions (four hours) over a two week period delivered in Boston.

- ▶ Learn the principles of risk assessment for maintaining and improving health and safety at work
- ▶ The importance of safe manual handling in the workplace
- ▶ The importance of working safely at height in the workplace
- ▶ Risks to health within a construction environment
- ▶ The importance of working around plant and equipment safely

You will carry out your practical training in our dedicated workshops learning skills from industry professional lecturers, who can use their own industry experience to guide you through the course.

**PRICE:**  
**£160**  
per person



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## PERSONAL LICENCE HOLDERS HABC AWARD

This HABC Level 2 Award is a nationally recognised qualification for anyone authorising the retail sale of alcohol in licensed premises including Pubs, Bars, Hotels, Restaurants, Convenience Stores, Sports Clubs, Leisure Clubs/Parks, Nightclubs and Casinos.

Alcohol sales on licensed premises must be made or authorised by a Personal Licence Holder who holds an accredited qualification. This qualification is accredited and designed to meet the statutory requirements of the Licensing Act 2003. The way the course is delivered is jargon-free and straightforward, making it both accessible and easy to understand.

### Delivery:

One day course including a 40 question multiple choice exam which will require a minimum of 28 correct answers. The course will be delivered in Boston and Spalding.

### Units covered:

- ▶ Common food hygiene terminology
- ▶ Food law and legislation
- ▶ Prevention and control of contamination
- ▶ Food storage and preservation
- ▶ The importance of personal hygiene
- ▶ Keeping premises and equipment clean

**PRICE:**  
**£275**  
per person



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## DOOR SUPERVISION HABC AWARD (SIA)

This Level 2 course has been developed to meet the requirements of the Security Industry Authority (SIA) for those who wish to apply for an SIA licence and work as a door supervisor within the private security industry.

### Delivery:

Five day course delivered in Boston and Spalding.

### Units covered:

- ▶ Working within the private security industry
- ▶ Working as a door supervisor within the private security industry
- ▶ Conflict management within the private security industry
- ▶ Physical intervention skills within the private security industry



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We also offer a wide range of short management courses – please contact us on **01205 313242** for further information. New courses are always being added and recent additions include Train-the-Trainer and e-commerce courses for businesses.

Please note that all fees are subject to change.

# CAMPUS ADDRESSES

## Boston College

Rochford Campus  
Skirbeck Road  
Boston  
Lincolnshire  
PE21 6JF  
Sat nav postcode: PE21 6DA  
T: 01205 365701  
E: info@boston.ac.uk

## Spalding Campus

Red Lion Street  
Spalding  
Lincolnshire  
PE11 1SX  
T: 01775 715880  
E: spaldinginfo@boston.ac.uk

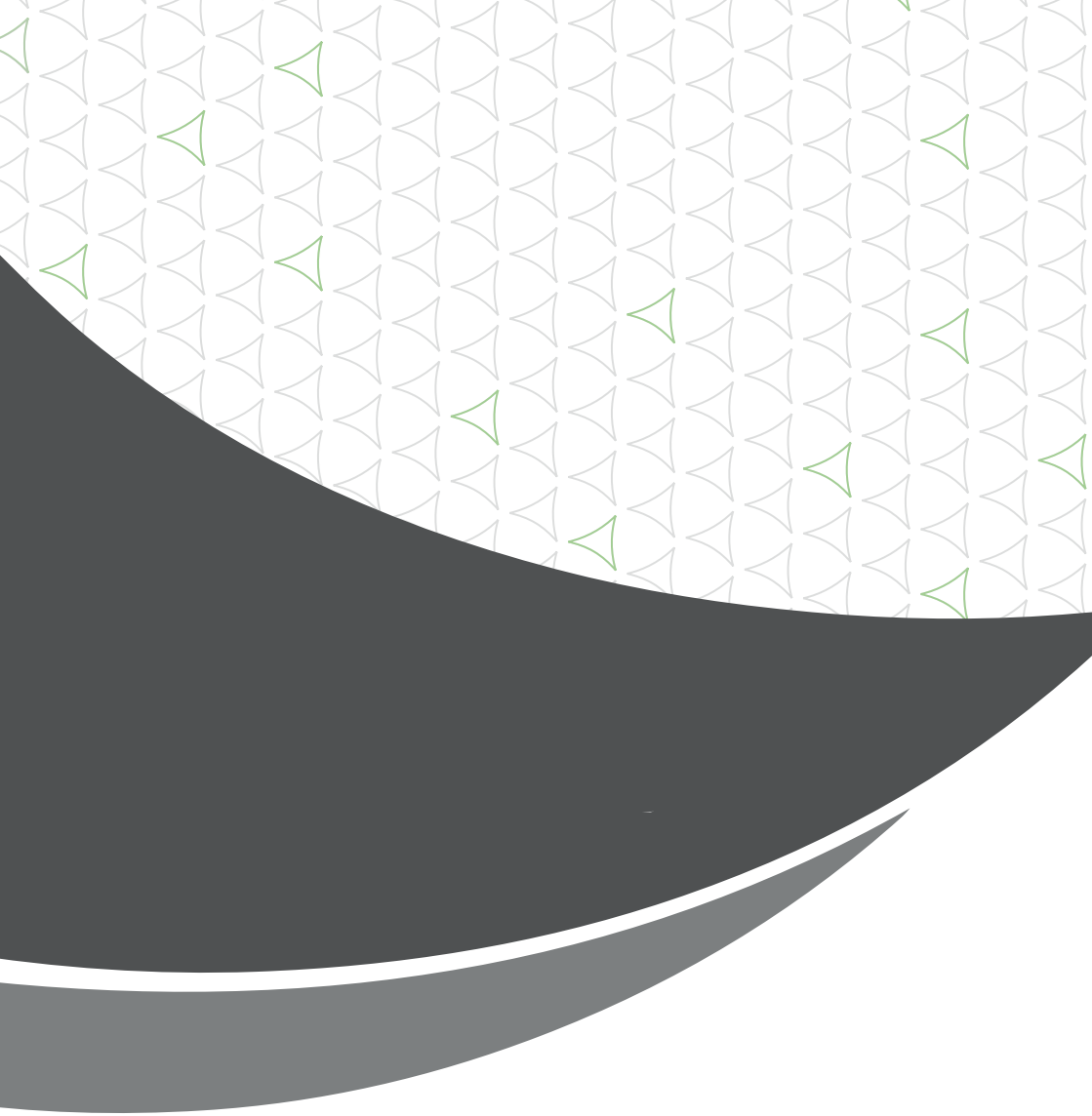


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